## Management Committee 2018/19



Hon. Auditor:

Hon. Archivist:

Tom Tuite

Ted Goodman

	President:	David Gough
OHEMIANS	Vice President:	Eamon Fennessy
	Imm. Past President:	Brendan MacQuaile
	Hon. Secretary:	David Cox
	Hon. Treasurer:	Pierce Meagher
	Asst. Hon. Secretary:	TBA
	Asst. Hon. Treasurer:	TBA
	Communications Officer:	Brian Hogan
	Elected Members:	Fred Deane
		Ted Goodman (Hon. Archivist)
		Joe Lalor
		Dermod Lynskey
Life Members:	Edmund Browne, Barry Coonan, Paddy Culligan, Tom Muldoon, Frank Mulligan, Declan O'Neill	
	Tom Muldoon, Frank Mullgan, Deelan O Nem	

### The Bohemians Mission Statement

The Bohemians is a Club providing evenings of Music, Song and Comedy in a Fraternal Atmosphere, with a Special Ethos and Emphasis on Respect for Performers, Fellow Members and Guests.

### The Bohemian Anthem

(Words by John Dennehy - Sung to the air of "The Harp that Once Through Tara's Halls")

Before our homeward way we take We'll sing this parting lay, And drain a glass for friendship sake To cheer us on our way And long may these Bohemians rare Their cheerful course pursue, And lose, while here, all thought of care As they know how to do.

But though we part we'll meet again Old friendships to prolong And sing once more a grand refrain To close our feast of song, And thus the "Bohs" their joys will share With friends and guests like you, And lose, while here, all thought of care As they know how to do

# The Rules Of The Bohemians

The rules of The Bohemians shall be as follows:

1. The Club shall be called "The Bohemians".

2. Membership of the Club shall be confined to males only,

3. The object of the Club shall be to hold Social Musical Evenings to which members may invite male and female guests, provided however that the Management Committee shall be entitled to invite male and female guests as performing artists. In addition:

(a) A Dinner and Musical Evening to be known as the President's Dinner may be arranged for the first meeting of the season to which members may invite male and female guests and at which function female artists may perform.

(b) A Dinner and Musical Evening to be known as the Members' Dinner may be arranged annually to which members may invite male and female guests and at which function female artists may perform.

(c) A Dinner and Musical Evening to be known as "Ladies Night" may be arranged annually. At this function female artistes may perform, and male and female guests may attend.

(d) A Special Musical Evening to be known as "The Bohemians Charity Evening" may be arranged annually for the purpose of providing funds for the Club or a charity or charities to be decided by the Management Committee of the immediate preceding year. At this function male and female guests may attend and female artistes may perform,

(e) Further functions may be arranged in any year if the Management Committee considers the circumstances so warrant. At these functions female artistes may perform and male and female guests may attend.

4. A guest may attend a Social Musical Evening only in the company of a member who shall enter his guest's name in the Visitors Book.

5. Members inviting guests to any Bohemian function shall be responsible for ensuring that the Rules of the Club and its established standards of decorum are observed.

6. The Club year shall, for the purpose of subscription, be reckoned from the 1st October in one year to the 30th September in the following year.

7. The membership shall consist of performing and non-performing members.

8. (i) The number of performing members shall be at the absolute discretion of the Management Committee as defined in Rule 17.

(ii) The number of non-performing members shall be limited to one hundred and fifty, which number may be varied in the interest of the Club by a decision of the Management Committee.

9. Every candidate for admission to membership must be proposed and seconded by paidup members. A nomination paper containing the full name and address of the Candidate, and bearing the signatures of the Candidate, Proposer and Seconder, must be submitted to the Honorary Secretary.

10. A Candidate when duly proposed and seconded shall be considered for election at a meeting of the Management Committee. He shall be declared elected if the votes cast in favour of his admission as a member are at least twice as many as those cast in favour of his rejection. Otherwise he shall fail to secure election.

11. A limited number of Members who have rendered special service to the Club may, on the recommendation of the Management Committee, be elected at a General Meeting to be Life Members of the Club. The number of Life Members shall not exceed six. Each shall hold office for life or until he resigns or becomes subject to Rule 28.

12. The Club shall have Trustees. All assets of the Club shall be vested in the Trustees on behalf of the members. The number of Trustees shall not normally be less than three. Each Trustee shall be a Member of at least 10 years standing and shall be elected at a General Meeting of the Club. Each shall hold office for five years or until he resigns or ceases to be a member or becomes subject to Rule 28. Whenever the number of Trustees shall fall below three the resulting vacancy shall be filled as soon as practicable. Pending the filling of such vacancy the remaining Trustees shall have vested in them the powers and duties applicable to the full body of Trustees. No personal liability shall attach to any Trustee except to the extent of property or funds of the Club actually received by him, nor shall he be liable for any loss, damage or misfortune which may happen to or be incurred by the Club in the exercise of this Trusteeship or in relation thereto, unless the same shall happen through his own fault or dishonesty. The property and investments of the Club shall at all times be administered for the benefit of the members and shall not be disposed of except in accordance with a decision of the Management Committee. Acquisition of assets must be approved by the Management Committee.

13. The Management Committee may at its absolute discretion elect to Honorary Membership for one year such persons as they consider worthy of the honour. The list of such members shall be formally reviewed annually by the Management Committee and approved at the Annual General Meeting.

14. Persons admitted to membership shall pay an Entrance Fee of such amount as shall be decided by the Management Committee from time to time. The Entrance Fee shall be payable immediately on notification of election to membership and this amount or part thereof may never be reclaimed. Such persons shall also immediately pay the annual subscription in respect of the year of election. Failure to comply with this rule shall be deemed to be a refusal of membership. Performing and non-performing members shall pay by way of annual subscription such amounts as may be fixed by the members in Annual General Meeting. Subscriptions shall be paid to the Honorary Treasurer on or before the 31st December in each year.

15. Persons admitted to membership shall be entitled to be supplied, free of charge, with a membership badge which should be worn at all Bohemian functions, and a Club tie.

16. The Honorary Treasurer shall report to the Management Committee at its first meeting after 31st December the name of any member whose subscription remains unpaid. The Management Committee may at its absolute discretion at that meeting or any subsequent meeting order the name of the member to be removed from the Register of Members whereupon he ceases to be a member without any claim or right whatsoever against the Club.

17. The Club shall be administered by a committee called the "Management Committee" consisting of the President, Vice-President, Honorary Secretary, Assistant Honorary Secretary, Honorary Treasurer, Assistant Honorary Treasurer, Communications Officer, the outgoing President and four Ordinary Committee Members, all of whom, with the exception of the outgoing President, shall be elected at the Annual General Meeting.

18. No member shall be eligible for election to the Management Committee who has not been a member of the Club for at least two full consecutive years immediately prior to his nomination.

19. The Management Committee shall hold their meetings at such times as may be decided. They shall have the power to make and rescind Bye-Laws, Protocols and Guidelines for the administration of the Club and may appoint Sub-Committees as required. Five shall form a quorum for all Management Committee meetings and three shall form a quorum for all Sub-Committee meetings.

20. Should any vacancy occur in the Management Committee during the club year, the Management Committee may fill such a vacancy by co-option.

21. The Management Committee in each Club year shall settle the place, days and times of the Social Musical Evenings for the subsequent year and any changes in the current year.

22. (a) A nominee for President shall be a member of at least five years standing and on election shall hold office for one year. A former President shall not be eligible for re-election until a period of five years has elapsed from the time he ceased to hold the office of President.

(b) The President shall nominate his successor at the Annual General Meeting, following consultation with the Past Presidents of the Club at a meeting formally convened. The President and Vice President should attend the Past Presidents' Meeting. Such meetings may discuss any matters affecting the Club but shall be purely consultative and shall have no decision making authority.
(c) No member shall be eligible to hold the office of Honorary Secretary or Assistant Honorary Secretary or Honorary Treasurer or Assistant Honorary Treasurer for a period longer than three consecutive years and shall be ineligible for election to each respective office until two years shall have elapsed from the date of ceasing to hold office.

(d) No member shall be eligible to serve on the Management Committee as an Ordinary Committee Member for a period longer than six consecutive years and shall be ineligible for election to such position until two years have elapsed from the date of ceasing to hold such position. This would not apply should he be elected an officer of the Club. In the context of this rule a Past President shall be considered an Ordinary Committee Member, save in his year as Immediate Past President.

23. The Honorary Secretary shall call an Extraordinary General Meeting at any time on receiving a requisition signed by the President or not less than twenty members. Seven days' notice of the holding of an Extraordinary General Meeting shall be sent by ordinary post or electronically to each member.

24. An Annual Report and Statement of Account shall be submitted to the Annual General Meeting and in this regard the Honorary Treasurer shall close the year's account not later than 30th June and submit his Report to the Honorary Auditor not later than 31st July. He should include in such Report inter alia a full disclosure of all incoming and outgoing balances of Cash in Hand and At Bank whether held directly, in trust or quasi trust.

25. The Annual General Meeting shall be held not later than the final week of September in each year. Seven days' notice of the holding of the Annual General Meeting shall be sent by ordinary post or electronically to each member. The business of the Annual General Meeting shall be:

- i To receive the reports of the Officers.
- ii To elect Officers and Management Committee.
- iii To consider recommendations of the Management Committee for Life Membership.
- iv To consider Notices of Motion received in accordance with Rules 26 and 27

- v To set the Annual Subscription
- vi To elect the Honorary Auditor
- vii To elect the Honorary Archivist
- viii General Business.

26. Members shall be entitled to bring up for discussion at the Annual General Meeting any matter affecting the interests of the Club. Appropriate Notices of Motion must be proposed, seconded and signed and be submitted in writing to the Hon. Secretary not later than the first day of September preceding the Annual General Meeting. The restriction shall not apply to Motions proposed by the Management Committee. It shall be the sole prerogative of the Management Committee to propose financial resolutions. Motions not dealing with rule changes shall only require the approval of a majority of those present and voting.

27. A new Rule shall not be made, and an existing Rule shall not be, altered, amended, repealed or added to, except at the Annual General Meeting or at an Extraordinary General Meeting. Any notice seeking to alter, amend, repeal or add to an existing Rule shall be proposed, seconded and signed and be sent in writing to the Honorary Secretary not later than the first day of September prior to the Annual General Meeting. This restriction shall not apply to Motions proposed by the Management Committee. Any such change shall require the approval of at least two thirds of the members present and voting.

28. Should the conduct of any member be deemed to be prejudicial to the wellbeing of the Club and/or is likely to bring the Club into disrepute the Management Committee shall be empowered to investigate the matter fully, subject to fair procedures, and to impose appropriate sanctions, including removal from membership of the Club. No member may be removed from membership other than by a two-thirds vote of the membership at a General Meeting".

29. The Club may permit within its membership the existence of a Golf Society which shall be known as "The Bohemians Golf Society", the purpose of which is to provide an opportunity for the members to fraternise and hold concerts in a golfing environment.

30. The Management Committee's decision on the interpretation of these rules is final.

### **The Bohemian Year**

#### Annual General Meeting: President's Opening Chair:

Vice-President's Chair: Immediate Past-President Chair: Service of Remembering: Hon. Treasurer's Chair: Charity Night: Hon. Secretary's Chair: Opening Night of New Year: Ladies Night: Last Ordinary Night:

### Members' Dinner:

First Golf Outing Last Golf Outing

### Third week in September 1<sup>st</sup> Meeting in October 2<sup>nd</sup> Meeting in October 3<sup>rd</sup> Meeting in October 1<sup>st</sup> Meeting in November (pre-Social Evening) 1<sup>st</sup> Meeting in November 3<sup>rd</sup> Meeting in November Final Meeting in December (Not later than 21st) 1<sup>st</sup> Monday after 1<sup>st</sup> January (Bank Holiday) Meeting nearest to Valentine's Day (14th Feb) Meeting before Holy Week (Save in exceptional circumstances) Meeting in week following Easter Monday (Save in exceptional circumstances) May September

## Protocols

- 1. At the sound of the Chairman's gavel, all members and guests must promptly cease talking ensuring that performers are heard in silence.
- 2. In keeping with the spirit and ethos of the Club, all performing members should arrive as early as possible, out of courtesy to the Chairman and fellow performers.
- **3.** Performers should ensure that they are prepared and use every facility to assist their performance (e.g. music stand, etc.).
- **4.** Performers should brief the accompanist in advance, where necessary, and have their music ready when called and should <u>not</u> engage in lengthy introductions.
- 5. Performers should, if speaking, address the Chair and Vice-Chair and should refrain from thanking the accompanist (as this is the prerogative of the Chairman), or thanking the Chair for calling him.
- 6. The Honorary Secretary shall inform the Chairman of the intention of an aspiring performer to attend [at least seven days beforehand] and, where possible, such an aspirant should be called to perform.
- 7. The audience should <u>only</u> sing along if invited to do so by the performing artist.
- 8. Members shall, at all times, be responsible for their guests and should instruct them as to the traditions and ethos to be observed during the Bohemians concert.
- 9. Jackets must not be removed by members or guests, unless the Chair announces otherwise.
- **10.** The National Anthem should be played by the accompanist and not sung.

### **Bye-Laws**

1. The Management Committee shall appoint an Assistant Archivist and Feis Ceoil liaison person from either the Committee or the general membership at its first committee meeting following the Annual General Meeting.

2. The Management Committee shall be responsible for ensuring that the standard of performers and chairmen of Social Evenings shall be of the highest quality possible. These should be reviewed at the first committee meeting of the calendar year and the meeting following the Members Dinner.

**3.** All new Chairmen should be members of at least three years standing and shall be appropriately briefed beforehand, both verbally and in writing.

**4.** The Chairman shall have full charge of Social Evenings and will be responsible for its conduct. The selection of artists is also his sole prerogative and sole responsibility.

**5.** The Chairman should not perform (Unless in exceptional circumstances, i.e. low attendance etc.

**6.** To assist the Chairmen in the management of the evening and for record purposes the Management Committee should provide a pro-forma showing individual time "slots" for each artist, beginning at 7.45 p.m. and finishing at 10.30 p.m.

7. New Chairs and New Vice Chairs should not preside together.

**8.** All aspiring performers should perform at least three times before applying for Performing Membership. A sub-committee of three, from a panel of five, should provide a written report to the Management Committee including an assessment of the standard and repertoire of the performer and a recommendation on whether he is a suitable candidate for election to Performing Membership status. This requirement may be waived if the candidate is a Feis Ceoil winner or an acknowledged artiste of high calibre in musical circles.

**9.** All Performing Members and performing guests should be consulted as to whether they agree to their performances being filmed or recorded.

**10.** Should the Management Committee require a written record of pieces performed a member of Committee and deputy shall be appointed to carry out this function.

**11.** The dress code at Social Evenings shall be lounge suit, or equivalent, a tie is optional.

**12.** Verbal briefings by the Honorary Secretary at Social Evenings should be brief and used only in exceptional circumstances.

**13.** The duties of the Honorary Secretary, Assistant Honorary Secretary, Honorary Treasurer and Assistant Honorary Treasurer shall be defined in writing and all aspiring office holders must be familiar with these duties and the rules, bye-laws, protocols, instructions to chairmen and traditions of the Club.

**14.** Applications for consideration as recipients of the proceeds of Charity Night should be in writing on a pro-forma compiled and amended from time to time by the Management Committee. Such pro-forma should, *inter alia*, request a brief background of the Charity, possible commitments for bookings and raffle prizes and a copy of the its most recent accounts should also be supplied. A representative of such applicants should be afforded an opportunity to make a brief presentation of no more than five minutes to the Management Committee and answer any questions they may have.

**15.** The Rules of the Golf Society shall be as follows:

[i] Membership of the Golf Society shall be restricted to members of the Bohemians.

**[ii]** The President of The Bohemians shall be ex-officio President of the Golf Society.

- **[iii]** The Captain of the Golf Society shall be nominated by the outgoing Captain in consultation with the Officers of The Bohemians and the Golf Committee.
- [iv] The Committee of the Golf Society shall consist of The President of The Bohemians (*ex officio*) The Vice-President of The Bohemians (*ex officio*) The Immediate Past Captain of the Golf Society (*ex officio*) The following persons who shall be elected at the Annual General Meeting of the Golf

#### Society;

The Captain of the Golf Society The Honorary Secretary of the Golf Society The Honorary Treasurer of the Golf Society

- **[v]** Golf Society Committee meetings shall be chaired by the Captain and a quorum shall consist of three persons.
- **[vi]** The Annual General Meeting of the Golf Society shall, where possible, be held immediately after the Annual General Meeting of The Bohemians to settle the amount of the annual subscription, to receive the Honorary Officers' reports and to consider and decide all matters relevant to the running of the Golf Society.
- **[vii]** The Golf Society may hold outings in selected Clubs. Save in exceptional circumstances outings shall be held in the close season of The Bohemians.
- **[viii]** Only members whose annual subscriptions to both The Bohemians and the Golf Society have been paid and who have paid the entry fee of the outing of the day may participate in any outing.
- **[ix]** Members may invite male and female visitors to the meal.
- **[x]** At Golf Society Social Evenings the Captain shall preside and the Vice-President of The Bohemians shall be in the Vice-Chair. Male and female artistes may perform. In appropriate circumstances the Captain may perform.
- [xi] The Golf Society shall provide an annual report on its activities and accounts to the Management Committee

**16.** All members should receive a copy of the rules, bye-laws and protocols of the Club and subsequent revisions notified either by post, displayed on the Club website or sent by e-mail or text.

**17.** Modern communication methods should be used to keep members informed. Consequently, members are obliged to notify the Honorary Secretary of change of address, phone numbers and e-mail address.

**18**. Access to and use of contact data for members is prohibited except by the President, the Honorary Secretary, the Honorary Treasurer, the Assistant Honorary Secretary and the Honorary Secretary of the Bohemian Golf Society (for golf notices only).